

LITTLE ROCK SCHOOL DISTRICT
ATHLETIC DEPARTMENT EXPENSE REPORT

Place of Travel _____

Date of Game _____

Time of Game _____

Transportation Used _____

Time of Departure _____

Number of Players _____

Managers _____

Coaches _____

Pre-Game Meal (If Necessary) Place _____

(Attach Receipts)

Time _____

Cost (Per Meal) _____

Total _____

Post-Game Meal (Place) _____

(Attach Receipts)

Time _____

Cost (Per Meal) _____

Total _____

Check Number _____

Amount Received _____

Amount Spent _____

Amount Returned _____

Coach's Name (Print) _____ Coach's Signature _____

School _____ Sport _____

A copy of this report should be sent to the Athletic Office after each game played outside the county where expense money has been given.